Cisco Systems | Networking Academy

PROCESS FLOW DIAGRAM FOR CISCO NETWORKING ACADEMY SIGN UP (Illustartion for CCNA)

Regional Academy - Cisco Academic Training Centre			a) Sign the 2 original Local Academy Agmt b) Return 1 signed original Agmt back to the LA c) Update Academy Connection with new LA		Apprise LA of the dates of Instructor training after plugging in training class in Academy Connection	Training of LA Instructors
Prospective Academy	Completes the Potential Academy Guidleines and sends to Cisco	Approved	a) Submit 2 original filled Local Academy Agmt and Letter of Intent b) Nominate 2 faculty who will go for training c) Get invoice for lab. equipment from Cisco Partners	a) Order for equipment b) Instructors register for training on Academy Connection	a) Send Instructors for training b) Receive equipment	a) Create Class in Academy Connection & Enroll Students b) Offer Program c) Post teaching atelast 1 module, instructors go for Module 3 & 4 training
CISCO	Initial discussions. Provides the requisite documentation - Potential Academy Guidelines, Letter of Intent, Agreement & Equipment List	Whet the filled Potential Academy Document and see if it matches the requirements				
Cisco Partner			Send performa invoice for lab equipment (if applicable)		Send lab equipment	

Process for Cisco Networking Academy Sign up.xls